



# Assent

## **PRIVACY STATEMENT / DATA PROTECTION POLICY**

“Associate Enterprises Limited trade as Assent Media, Assent 1 and Assent Risk Management. In providing all our services, we may collect and process “personal data” and/or “sensitive personal data” as defined in the Data Protection Act 1998. All processing is conducted in accordance with the legislation. Part of our compliance is the registration of the purposes for which we process data with the Information Commissioner’s Office (ICO) – the “Notification”. This Notification is available on the Public Register of Data Controllers at [www.ico.gov.uk](http://www.ico.gov.uk).

We may share data between the organisations under the auspices of Associate Enterprises Limited in order to provide the most complete service for our clients. We may also share data with third parties as part of our services and/or if we are required to do so by UK law. This may include - but is not exclusively – sub-contractors. Associate Enterprises Limited and the associated businesses cannot accept responsibility for any processing conducted outside our remit.

None of the above affects your rights to request access to any of your personal data we may hold. Should you wish to make such a request under the legislation, please do so in writing – email is acceptable. Please note that we may charge a £10 administration fee for requests which is payable in advance and non-refundable.”